

## **LINE OF DUTY DEATHS**

### **I. PURPOSE**

The purpose of this policy is to describe the roles and responsibilities of the Illinois State Police Heritage Foundation (ISPHF) with respect to Illinois State Police (ISP) line of duty deaths and the families of those officers.

### **II. POLICY**

It is the policy of the ISPHF to honor the officers and support the families of those who have lost their lives in the service of the state. The ISPHF seeks to compliment and cooperate with, rather than duplicate, actions or services of the ISP and other organizations such as the Fraternal Order of Police, Concerns Of Police Survivors, Backstoppers, The 100 Club, etc.

### **III. PROCEDURES**

When a member of the ISPHF board obtains information about an ISP officer killed in the line of duty he or she will immediately notify all the board members. The individual board members will proceed to implement this policy and the actions described herein.

A. The Property Manager at the Illinois State Police Memorial Park will:

1. Arrange to have the officer's name engraved on the wall.
2. Arrange to lower the flag from the time of death of the officer until such time as he or she is buried, or services are completed.
3. Arrange to turn on the purple LED lighting from the time of death of the officer until such time as he or she is buried, or services are completed.

B. The Treasurer will set up an account for donations in memory of the officer to be given to the closest adult family member, i.e., spouse, children, parents, etc. A detailed spread sheet will be maintained by the treasurer for all donations to comply with future audits. This account will remain open until several months after the one-year anniversary with approximately \$3,000 in the event additional monies are received or needed.

C. The President or designee will contact the ISP, FOP, COPS, etc. to establish a line of communication and coordinate activities.

D. The Gift Shop Manager will arrange to have the officer's name added to the memorial T-shirt; Order a quantity of shirts for sale; and Plan to gift shirts to the family in memory of their officer.

E. The Marketing, Advertising & Scheduling Committee will reflect the period of mourning for the officer on the ISPHF website and social media noting information about donations to the account in memory of the officer.

F. The Museum Committee will add the officer's obituary to the ISPHF museum book.

### **IV. GENERAL INFORMATION**

In addition to the initial actions taken by the ISPHF described above, the ISPHF supports ongoing events and activities which assist the families of officers killed in the line of duty.

- A. Pay a pre-determined stipend for family attendance at the National Law Enforcement Officers Memorial for the year the officer is honored for those family members who are not paid for by other sources (COPS, FOP, etc). Utilize an application process to facilitate requests and provide documentation for auditing purposes.
- B. Organize Operation Santa for the minor children of officers killed in the line of duty. Gifts are intended for surviving children under the age of 13 years old. Coordinate with the Benevolent Fund (Allegiance Trust) and the applicable District or ISP Unit. Develop an annual budget to be approved by the Board.
- C. Establish a process to provide for financial management, attorney assistance and/or tax advice to the surviving family. Utilize an application process to facilitate requests and provide documentation for auditing purposes.
- D. Establish scholarships for minor children. Coordinate with Benevolent Fund (Allegiance Trust). Utilize an application process to facilitate requests and provide documentation for auditing purposes.
- E. The Marketing, Advertising & Scheduling Committee will access a mailing list of family members of ISP officers killed in the line of duty for use as invitations to and notification of events. Work with the ISP who maintains such a list.